



Ucwalmicw Centre Society

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JOB POSTING

Organization: Peggilgha Elders Council

Position: Elder's Coordinator

The P'egp'ig'lha Elders Council is seeking a kind, thoughtful, and dedicated individual to fill the position of Elder's Coordinator. This unique opportunity is ideal for someone passionate about preserving and promoting the rich traditions, culture, and wisdom of the Elders.

The Elders Council serves as stewards of language, history, and cultural traditions and plays a vital role in developing and maintaining a traditional and restorative justice system. The Council also provides invaluable guidance to young people, fostering leadership and personal growth within the community.

The Elders Council organizes cultural sessions to support the community in learning traditional food preservation methods, such as canning, drying, freezing, and freeze-drying. As the Elder's Coordinator, you will assist the Council with the P'egp'ig'lha Cultural Heritage Policy, which has been adopted by the community, while supporting the Elders in their critical mission to pass on their knowledge.

Key Responsibilities:

- Build and maintain positive relationships with Elders and community members.
- Coordinate and organize meetings, including scheduling, logistics, and preparation of materials.
- Document meetings by taking detailed minutes and ensuring follow-up on action items.
- Facilitate communication between the Elders Council and the community, promoting events and initiatives.
- Conduct research to support cultural initiatives and provide relevant information for decision-making.

Essential Qualifications:

- Strong interpersonal skills with a friendly and respectful demeanor when interacting with Elders and youth.
- Proven organizational skills with attention to detail in managing multiple tasks and priorities.
- Excellent written and verbal communication abilities for various audiences.
- Ability to conduct research effectively
- A genuine passion for cultural preservation and community engagement.
- A driver's license is not required, but would be considered an asset

This is a wonderful opportunity to contribute to the preservation of our community's language, history, and traditions, and help guide future generations. If you are committed to supporting the work of the Elders and ensuring their teachings are passed down, we encourage you to apply.

To Apply:

Please submit your resume to Terence MacLellan at datamanagementmgr@ucwalmicw.org

If you have any further questions please call 250-256-0101